

Online School Payments Parents Quick Start

Thank you for using Online School Payments (OSP)! To get started, please follow the instructions below. To watch a video on how use the OSP Web Store, please see: tinyurl.com/OSPPurchase

Parent Store and Parent App

OSP Store where parents can purchase items online. To find your store: osmsinc.com/login

OSP the app optional mobile app so parents can buy items. More info: osmsinc.com/osp-parent-app-release

How to Login

1. Select your School District as a parent
2. Enter or create a Username and Password
 - In the OSP store, select log in (person icon in top right corner)
 - In the OSP app, parents must log in select state, district, school category, and school as needed

How to Complete your Purchase

1. Login and determine if you need to buy ala cart items or if you need to pay a student debt/invoice/obligation
 - Ala cart items can be found under your school or department name. Please select its category then select the school name. For example: Springfield is listed under Elementary
 - Everything else can be found on the Pay Obligation page in the main blue bar or by will display directly under the student's name in the app
2. Go to Shopping Cart to confirm items
3. Continue to Checkout
 - Add Student Profiles, billing info, agree to payment terms, add any notes if desired, and add credit card info
4. Select the Place Order bute 612 6r 550 49A3BC q0.00000912 612 792 reW*nB/F1 11.52 Tf1 0 0 1 144.62 347.33 Tm0 G0

